Camp Glacier Hollow 2026 Day Camp Registration

Participant Name _____ **Birth Date** _____

Gender _____

	DAY CAMP (AGES 7-12)	DATES	OPTIONAL OVERNIGHT	MEMBER COST	NON MEMBER COST
	SUMMER KICKSTART	JUNE 8-12		$200	$240
	EMERGENCY SERVICES	JUNE 15-19	JUNE 18 ☐	$200	$240
	PIRATES OF LAKE ELAINE	JUNE 22-26		$200	$240
	WILDERNESS EXPLORERS	JUNE 29-JULY 1		$145	$180
	WILD WISCONSIN WEEK	JULY 6-10		$200	$240
	WACKY WATERS	JULY 13-17	JULY 16 ☐	$200	$240
	TIME TRAVELERS	JULY 20-24		$200	$240
	GAME SHOW MANIA	JULY 27-31	JULY 30 ☐	$200	$240
	GLACIER HOLLOW OLYMPICS	AUG 3- AUG 7		$200	$240
	WILD WEST	AUG 10-14	AUG 13 ☐	$200	$240
	RAIDERS OF THE LOST ARTIFACT	AUG 17-21	AUG 20 ☐	$200	$240
	CAMP SPIRIT WEEK	AUG 24-28		$200	$240

DAY CAMP REGISTRATION INFORMATION

1. Fully complete both sides of the Day Camp Registration and submit, with $30 (per week) deposit. If the requested program is full, your deposit will be returned and you will be placed on a waiting list. Deposits will not be returned due to changes or cancellations initiated by camper families. **Incomplete registrations will not be processed.**
2. A one-time, non-refundable $25 Camp Registration fee is also required. This fee only needs to be paid once, regardless of the number of weeks your camper is registered.
3. Your child's completed health history profile and immunization information MUST be submitted with this registration form. The registration process will not begin until all completed forms are received. Parents are responsible for any changes to the profile including emergency contact and authorized pick up information.
4. Balance is due at least (2) two weeks prior to each camp week. An unpaid balance may result in forfeiture of your child's registration. All balances will be auto drafted from the debit/credit card provided for weekly balances. Invoices will not be mailed. You will be charged a $20 service fee to transfer between weeks or programs.
5. Approximately one week prior to each camp, you will receive an email with general camp information, arrival and departure times, and a list of things to bring.
6. We will return all fees except your Registration Fee and Deposit if written cancellation is made two weeks prior to each session. After two weeks, refunds will not be available and parents will be held responsible for full payment.

DAY CAMP

❒ Participant is SPYMCA Family or Single Parent Family Member

❒ $25 Summer Camp Registration Fee

❒ $30 Deposit (per week) or payment

TOTAL DUE: $_____

❒ Check Enclosed ❒ Charge My Card:

Amount: $ _____

❒ Visa ❒ Master Card ❒ Discover ❒ American Express CVV:_____

Card #: _____ Exp Date:_____

Name on Card: _____

The YMCA guarantees satisfaction with the quality of its services. This authorization will remain in effect until revoked by me in writing and until you actually receive such notice, I agree that you shall be fully protected in honoring any such charge. I agree that your treatment of each such charge and your rights in respect to it, shall be the same as if it were signed by me and that if any such charge be dishonored, whether with or without cause, you shall be under no liability whatsoever even though such dishonor results in the forfeiture of services.

If at anytime the amount in my account is insufficient to cover the amount to be deducted, the bank is not obligated to pay and is not responsible for these insufficient funds. Nor shall the bank be liable for any errors by the Stevens Point Area YMCA in handling the terms of this authorization.

I will use an electronic funds transfer to pay for services and I agree that if for any reason I wish to terminate or change the status of services, I must give the **YMCA WRITTEN NOTICE 15 DAYS IN ADVANCE** of my automatic withdrawal date. A $20.00 service fee will be charged on any returned bank draft.

_____

Initial Here

How did you hear about YMCA Camp Glacier Hollow?

- ☐ YMCA Center
- ☐ Internet
- ☐ Social Media
- ☐ Other: _____

WARNING OF RISK

The Stevens Point Area YMCA is committed to conducting its summer camping and tripping programs in a safe manner and holds the safety of participants in high regard. However, participants and parents of children registering for any program must recognize that there are inherent risks of sickness and/or injury when choosing to participate in these recreational activities. Understandably, not all hazards and dangers can be foreseen. Certain risks and dangers associated with such things as, but not limited to, acts of God, inclement weather, slipping, falling, insect bites, and equipment failure do exist. In this regard, it must be recognized that it is impossible for the YMCA to guarantee absolute safety. The Stevens Point Area YMCA does, however, continually strive to reduce such risks through careful and proper preparation and insists that all participants follow safety rules and instructions that are designed to protect the participant's safety.

You are solely responsible for determining if you or your children are physically fit for the activities in these programs. It is always advisable, especially if you are pregnant, disabled in any way, or have recently suffered an illness, injury or impairment, to consult a physician before undertaking any active recreational program.

_____ _____ _____

Participant Name – Please Print **Parent/Guardian Signature** **Date**

PARENT/GUARDIAN CONSENT and WAIVER & RELEASE OF LIABILITY

_____ **Initial SECTION #1: RELEASE FROM LIABILITY:** I understand that all reasonable safety precautions are taken by the YMCA in the operation of its facility, equipment and programs. I am aware of and accept all the risks inherent in the program. I agree that my or my child's voluntary participation in Resident Camp, Leadership Programs, Day Camps, and/or Adventure Trips shall be undertaken at my or his/her sole risk, and that the YMCA and Camp Glacier Hollow, its directors, employees, volunteers and agents shall not be liable for any claims, injuries, damages, losses, diseases, wrongful death, actions or cause of action whatsoever, to me, my child and his/her property, arising out of or connected to participation in Resident Camp, Teen Leadership Programs, Day Camps and/or Outdoor Adventure Trips including but not limited to transportation services, camping, canoeing/kayaking, rafting, hiking, swimming, biking, rock climbing, fishing, horseback riding/grooming, and other camp activities. I agree to hold harmless and indemnify the YMCA and Camp Glacier Hollow, its directors, employees, volunteers and agents, from any and all liabilities and claims resulting from participation in this program.

_____ **Initial SECTION #2: EMERGENCY TREATMENT AUTHORIZATION:** In the event that I cannot be reached in an emergency, I authorize the YMCA staff to transport to or secure emergency services for me or my child, and I give my consent for the YMCA staff to act on my behalf in granting permission for me or my child to receive any emergency treatment deemed necessary including, hospitalization, injection, anesthesia or surgery. I agree that I will be responsible for the payment of any and all medical services rendered.

_____ **Initial SECTION #3: PHOTOGRAPHIC/MEDIA RELEASE:** I give permission for my child or I to appear in media coverage approved by the YMCA and for the YMCA to use photographs and videos of my child or I for promotional purposes and social media.

_____ **Initial Section #4: FIELD TRIP & TRANSPORTATION PERMISSION:** I give permission for my child to participate in walking, bus and YMCA Van field trips. I give permission for my child to be transported for field trips or any regularly scheduled vehicle transportation.

_____ **Initial SECTION #5: REASONABLE ACCOMMODATIONS & BEHAVIOR CLAUSE**: Participants/children with special needs or challenges will be accepted provided that reasonable accommodations can be made for their participation in the program and/or their participation does not require an inordinate amount of staff time that would not allow for the safety and welfare of the other participants/children in the program. I understand that if my child or I require one-on-one attention, whether due to special needs or behavior, I or my child may be denied or removed from the program. Participants are expected to follow guidelines and instructions from staff and act in a responsible, caring, honest and respectful manner. Failure to follow guidelines may result in dismissal from camp without refund.

_____ **Initial SECTION #6: PARTICIPANT ENROLLMENT ACCEPTANCE:** I hereby apply for a reservation for my child as a program participant. I agree to pay the total camp fee on or before the payment due date. I understand that failure to pay by the due date may forfeit my application and deposit. Furthermore, if my child or I are forced to leave the program due to illness, injury, or inappropriate behavior, a refund may not be available.

_____ **Initial SECTION #7: ACCURATE/COMPLETE INFORMATION:** I hereby state that the information I have provided is accurate and complete. I understand that it is my responsibility to provide any changes/updates regarding emergency and health information to the YMCA. I further understand that failure to provide accurate, complete, and updated information may jeopardize my child's or my registration and/or participation in this program.

I have carefully read, initialed and fully understand the above warning of risk and parent/guardian consent and waiver & release sections. I fully understand that by signing this form I have given my parent/guardian consent on all sections contained within.

_____ _____ _____

Participant Name – Please Print **Parent/Guardian Signature** **Date**

YMCA CAMP GLACIER HOLLOW
2026 Refer A Friend & Trading Post Form

Participant Name: _____ **Camp Attending:** __**Day Camp** __**Overnight Camp** ___**LIT/CIT**

RECRUIT A FRIEND TRADING POST CREDIT

Recruit a friend (non-sibling) who has not attended one of our Camps before and you will receive a $25 Trading Post Credit. The friend that you refer will also receive a $25 Trading Post credit. There is no maximum credit amount, so recruit more than one friend and get additional credits! Credits are not redeemable for cash.

❒ **I recruited:** _____

❒ **I was recruited by:** _____

For 2026:

Cash will **not** be accepted for adding funds this year. Funds can be added using this form, online, or over the phone by calling the Stevens Point YMCA at **(715) 342-2980**. **Do NOT send cash with Campers.**

Authorization for Trading Post Account Funds

I hereby authorize The Stevens Point Area YMCA to charge the credit/debit card provided on the previous page to fund the Trading Post account for the camper listed below. I understand and agree that:

1. This authorization allows The Stevens Point Area YMCA to charge the card for an initial deposit to the camper's Trading Post account.
2. The camper(s) will use the Trading Post account for purchases during their stay, and funds will be deducted from the account as items are purchased.
3. The card will only be charged for the initial deposit and any additional approved funds.
4. The SPYMCA will not automatically process additional payments without your authorization. (See Below)

Authorization Statement: By signing below, I acknowledge and give permission to The Stevens Point Area YMCA to process charges using the card information provided earlier for the purposes of funding the Trading Post account. A $20 service fee will be charged on any returned bank draft. I understand that all transactions will be processed securely and any unspent funds (Except for Recruit-A-Friend Credits) may be refunded at the end of the camp session, according to camp policy.

Cardholder Signature: _____ **Date:** _____

Name(s) of Camper(s)_____ **Amount: $** _____

***Card #:** _____ **Exp. Date:** _____

Name on Card: _____ **Total Amount Paid Today: $** _____

Completed paperwork and payment can be mailed or dropped off at
The Stevens Point Area YMCA – Camp Registration, 1000 Division Street, Stevens Point, WI 54481
(715)342-2999

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Child Enrollment and Health History – Certified Child Care

Use of form: Use of this form is mandatory under DCF 202.08(12). Failure to comply with program regulations may result in the issuance of a noncompliance statement. Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

Instructions – Parent / Guardian: The parent / guardian shall fill out the form completely, sign it and submit it to the certified operator prior to the child's first day of attendance. Do not leave any fields blank. If they do not apply, enter "N/A" or "none." The parent / guardian should maintain ongoing communication with the child care operator to ensure the information on this form is kept current. When enrolling a child under two years of age, a completed *DCF-F-CFS0061-E Intake for Child Under 2 Years – Child Care Centers* must also be on file prior to the child's first day of attendance.

Instructions – Child Care: The completed and signed form shall be obtained prior to the child's first day of attendance, maintained in the child's file on the premises, and available for review by the regulating agency. Review the form to ensure that no fields have been left blank. Pay particular attention to the Birthdate and First Day of Attendance fields, and check to ensure that the form has been signed by the parent and dated. The child care operator shall maintain a system of communication with the parent / guardian to ensure the information on this form is kept current. A section is available at the end of this form where the child care may record the dates they reviewed or updated the information on the form. When enrolling a child under two years of age, a completed *DCF-F-CFS0061-E Intake for Child Under 2 Years – Child Care Centers* must also be on file prior to the child's first day of attendance.

A. CHILD INFORMATION

Name (Last, First, MI)	Birthdate (mm/dd/yyyy)	First Day of Attendance

Address – Home (Street, City, Zip Code)	Telephone Number

B. PARENT OR GUARDIAN – All parents / guardians are permitted to visit during center hours and are allowed to pick up the child unless access is prohibited or restricted by a court order. Attach court order, if any.

1. Name and Relationship to Child | Email Address Where Reachable While Child is in Care

Home Address (Street, City, State, Zip) | Home / Cell Phone No.

Does child reside at this location? ☐ Yes ☐ No | Place of Employment and Work Phone No.

2. Name and Relationship to Child | Email Address Where Reachable While Child is in Care

Home Address (Street, City, State, Zip) | Home / Cell Phone No.

Does child reside at this location? ☐ Yes ☐ No | Place of Employment and Work Phone No.

C. AUTHORIZED PERSONS – Persons other than parents / guardians who are authorized to pick up the child or accept the child if dropped off. If no one, write "None."

1. Name and Relationship to Child | Home / Cell Phone No.

Email Address Where Reachable While Child is in Care | Place of Employment and Work Phone No.

2. Name and Relationship to Child | Home / Cell Phone No.

Email Address Where Reachable While Child is in Care | Place of Employment and Work Phone No.

D. EMERGENCY CONTACT – The person to be notified in an emergency when parents / guardians cannot be reached.
☐ Yes ☐ No This person is authorized to pick up the child.

Name and Relationship to Child	Home / Cell Phone No.
Email Address Where Reachable While Child is in Care	Place of Employment and Work Phone No.

E. PHYSICIAN OR MEDICAL FACILITY

Name	Address (Street, City, State, Zip Code)	Telephone Number

F. HEALTH HISTORY AND EMERGENCY CARE PLAN If available, attach any health care plan information from the child's physician, therapist, etc.

1. ☐ Yes ☐ No Does your child have any special medical condition? If Yes, check all that apply.

☐ Milk allergy. If a child is allergic to milk, attach a statement from the medical professional indicating the acceptable alternative.

☐ Food allergies – Specify food(s) and provide detailed treatment plan to be implemented in the event of an allergic reaction:

☐ Gastrointestinal or feeding concerns including special diet and supplements. If the child has a medical condition, excluding food allergy, that requires a special diet including nutrient concentrates and supplements, attach the written authorization from the child's physician.

☐ Non-food allergies – Specify and provide detailed treatment plan to be implemented in the event of an allergic reaction:

☐ Any disorder including Cognitively Disabled, LD, ADD, ADHD, or Autism

☐ Asthma

☐ Cerebral palsy / motor disorder

☐ Diabetes

☐ Epilepsy / seizure disorder

☐ Other condition(s) requiring special care – Specify:

2. Triggers that may cause problems – Specify.

3. Signs or symptoms to watch for – Specify.

4. Steps the child care provider should follow. If prescription or non-prescription medication is necessary, parental authorization is required and should be attached. The form *DCF-F-CFS0059-E Authorization to Administer Medication – Child Care Centers* may be used by certified programs to comply with DCF 202.08(4)(f)2.

5. When to call parents regarding symptoms or failure to respond to treatment.

6. When to consider that the condition requires emergency medical care or reassessment.

7. Additional information that may be helpful to the child care provider.

G. AUTHORIZATION – SUNSCREEN / INSECT REPELLENT – If provided by the parent / guardian, the sunscreen or insect repellent shall be labeled with the child's name. Authorizations shall be reviewed periodically and updated as necessary.

1.	☐ Yes ☐ No I authorize the center to apply sunscreen to my child. ☐ Yes ☐ No I authorize the center to allow my child to self-apply sunscreen.	Sunscreen Brand Name	Ingredient Strength
2.	☐ Yes ☐ No I authorize the center to apply repellent to my child. ☐ Yes ☐ No I authorize the center to allow my child to self-apply repellent.	Repellent Brand Name	Ingredient Strength

H. AUTHORIZATION – EMERGENCY MEDICAL TREATMENT

☐ Yes ☐ No I hereby give my consent for emergency medical care or treatment to be used only if I cannot be reached immediately.

I. AUTHORIZATION – FIELD TRIPS / TRANSPORTATION

1. ☐ Yes ☐ No I give permission for my child to be transported to and from the center.
2. ☐ Yes ☐ No I give permission for my child to participate in ☐ **Transported** ☐ **Walking** field trips and other activities during operating hours.
3. ☐ Yes ☐ No I hereby give permission for my school-aged child to enter a building unescorted.

J. ATTESTATION

1. ☐ Yes ☐ No I have had an opportunity to review the policies of this child care center and a summary of the Wisconsin rules, DCF 202, governing certified child care programs.
2. ☐ Yes ☐ No I have been informed of the number of pets in the center and their degree of contact with the enrolled children. Note: If pets are added after a child is enrolled, parents shall be notified in writing prior to the pet's addition to the center.
3. ☐ Yes ☐ No I have been informed whether or not the premise and the child care business are covered by a child care liability insurance policy.

K. SIGNATURE

SIGNATURE – Parent or Guardian	Date Signed

Review dates: _____ _____ _____ _____ _____

Authorization to Administer Medication – Child Care Centers
Instructions For Use

Use of form: This form is mandatory for licensed family child care centers to comply with DCF 250.07(6)(f)1.a. Failure to comply may result in issuance of a noncompliance statement. This form is voluntary for group child care centers, day camps, and certified providers; however, completion of this form meets the requirements of DCF 251.07(6)(f)1.a., DCF 252.44(6)(e)1.a., and DCF 202.08(4)(f)2.b. Wis. Admin. Codes. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes].

Instructions: When a parent is requesting that the provider administer prescription or non-prescription medication to a child in care, this form shall be completed and signed by the parent or guardian before any medication is administered. A separate form shall be used for each medication. Place the form in the child's file when the medication is no longer required / authorized. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes].

CERTIFIED CHILD CARE OPERATORS
This form is voluntary for certified providers; however, completion of Page 1 *Medication Information and Authorization* and Page 2 *Documentation of Medication Administration – Certified Child Care Providers* meets the requirements of DCF 202.08(4)(f)2.b., Wis. Admin. Codes.

Have the child's parent or guardian complete and sign Page 1 *Medication Information and Authorization*. Record administration of the authorized medication in the spaces provided on Page *2 Documentation of Medication Administration – Certified Child Care Providers*. Lines should not be skipped.

LICENSED FAMILY CHILD CARE CENTERS:
Page 1 *Medication Information and Authorization* is mandatory for licensed family child care centers to comply with DCF 250.07(6)(f)1.a. Failure to comply may result in issuance of a noncompliance statement.

Have the child's parent or guardian complete and sign Page 1 *Medication Information and Authorization*.

Page 2 *Documentation of Medication Administration – Certified Child Care Providers*, is only for use by certified child care providers. It is not used by Family Child Care Centers because medication administration must be documented in the center medical log book on the day that the medication is administered.

Log the dates and times medication was administered in the center medical log book. Blanket authorizations that exceed the length of time specified on the label are prohibited; no medication intended for use by a child in the care of the center may be kept at the center without a current medication administration authorization from the parent. For more information, see the document *Center Medication and Injury Log – Directions for Use* available from the Child Care Information Center website as part of the Appendix J Resource List.

LICENSED GROUP CHILD CARE AND DAY CAMPS:
Page 1 *Medication Information and Authorization* is voluntary for group child care centers and day camps; however, completion of this form meets the requirements of DCF 251.07(6)(f)1.a. and DCF 252.44(6)(e)1.a., Wis. Admin. Codes.

Have the child's parent or guardian complete and sign Page 1 *Medication Information and Authorization*.

Page 2 *Documentation of Medication Administration – Certified Child Care Providers*, is only for use by certified child care providers. It is not used by Group Child Care Centers because medication administration must be documented in the center medical log book on the day that the medication is administered.

Log the dates and times medication was administered in the center medical log book. Blanket authorizations that exceed the length of time specified on the label are prohibited; no medication intended for use by a child in the care of the center may be kept at the center without a current medication administration authorization from the parent. For more information, see the document *Center Medication and Injury Log – Directions for Use* available from the Child Care Information Center website as part of the Appendix J Resource List.

Authorization to Administer Medication – Child Care Centers
Medication Information and Authorization

A. FACILITY AND CHILD INFORMATION

Child Care Center Name

Child Name	Birthdate (mm/dd/yyyy)

B. MEDICATION INFORMATION: Medication shall be in the original container and labeled with the child's name. The label shall include dosage and directions for administration.

Name – Medication	Dosage	Time(s) of Day to be Administered	How to be Administered	Dates – Medication Time Period	
				From	To
		☐ AM ☐ PM			
		☐ AM ☐ PM			
		☐ AM ☐ PM			
		☐ AM ☐ PM			

☐ Yes ☐ No **Does the over-the-counter (OTC) medication label indicate the child's physician should be consulted?** If "Yes," I have consulted with my child's physician, and I am authorizing a dosage consistent with the physician's recommendation.

OTC Medication Name	Parent Initials

Additional information / special instructions / contraindications – Specify.

C. AUTHORIZATION

I hereby authorize administration of the above medication to my child by staff of the child care center listed above.

SIGNATURE – Parent or Guardian	Date Signed

Authorization to Administer Medication – Child Care Centers
Documentation of Medication Administration – Certified Child Care Providers

Instructions: This section is to be completed only by **certified child care providers** to document the actual administration of the medication. Lines should not be skipped.

	Name of Medication	Date Administered	Time Administered	Dosage	Signature / Initials of Person Who Administered the Medication
1.					
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6.					
7.					
8.					
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CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
HOUSEHOLD LETTER (Non-Pricing Programs)

For Group Child Care & Outside of School Hours Centers
FFY 2026, Rev. 6/25

Dear Parent or Guardian:

Stevens Point Area YMCA is enrolled in the CACFP, a USDA program which
(Name of Agency)
provides federal assistance dollars to eligible child care centers for serving more nutritious meals. The amount of money our agency receives from this program is based on the income levels of our families. **In order to continue providing a quality meal service without additional charge, we request every family of our enrolled children to complete new a Household Size-Income Statement form (HSIS) each year. Please complete and return the attached HSIS form to our office. This information will be kept strictly confidential in our files.** Only one completed HSIS is required for all children in your household. Once we have properly approved your HSIS as eligible, our agency will receive the higher *("Free" or "Reduced-price")* meal reimbursement rates for your enrolled children, for 12 months from the *Effective Month of Determination* regardless of any change in your household size and/or income or termination from Benefits Programs.

- You are not required to complete this HSIS if no one in your household receives benefits from FoodShare (Supplemental Nutrition Assistance Program (SNAP)), FDPIR (Food Distribution Program on Indian Reservations), Wisconsin Works Programs and your household income is higher than the amount shown for your household size within the table below. In this case, however, we would appreciate you returning the HSIS to us with "N/A" written on it along with your signature and date.

Determining Eligibility based on Participation in Benefits Programs → *Complete Part 1 and Part 3 of HSIS form*

Our agency receives the Free meal reimbursement rate for children in households receiving benefits from FoodShare WI, FDPIR, or Wisconsin Works (W-2) Programs. W-2 Programs is Wisconsin's Temporary Assistance for Needy Families (TANF) program. It provides employment preparation services, case management, and cash assistance to eligible families with the following programs: Trial Employment Match Program (TEMP), Community Service Jobs (CSJ), Case Management, W-2 Transitions (W-2T), Custodial Parent of an Infant (CMC), and At-Risk Pregnancy (ARP). **W-2 Programs IS NOT the WI Child Care Subsidy Program.**

You must include the following information on the HSIS (a-c) for eligibility based on receiving benefits from FoodShare, FDPIR, W-2 Works Programs:

(a) The names of your enrolled children;
(b) Checked box for the benefit your household receives and its case number; &
(c) The signature of an adult member in the household & signature date

- DO NOT list case numbers for:
- Medicaid, SSI, OR Wisconsin Child Care Subsidy program AND
- DO NOT list 16-digit Quest Card number *(starts with 5077)* for FoodShare

Determining Eligibility by Household Size and Income → *Complete Part 2 and Part 3 of HSIS form*

Household-Size Income Scale (Effective July 1, 2025 to June 30, 2026)

Household Size	Annual Income Level (at or below)
1	$ 28,953
2	$ 39,128
3	$ 49,303
4	$ 59,478
5	$ 69,653
6	$ 79,828
7	$ 90,003
8	$ 100,178
For each additional Household Member, add:	+$ 10,175

If your household earns a total income that is less than or equal to the income levels listed within this table, we will receive higher meal reimbursement rates *("Free" or "Reduced-price" meal rate)* for your children. **For determining eligibility based on your household size and income, you must include the following information on the HSIS (a-e):**

(a) Full names of all household members who share income and expenses, including children, parents, and non-related persons;
(b) Income received by each household member identified by source of income and its pay frequency;
(c) Total number of household members;
(d) The signature of an adult member of the household and signature date; and
(e) The last four digits of the social security number of the adult household member signing the HSIS or an indication he/she does not have a social security number.

- Disclosure of United States citizenship or immigration status is not required and is not a condition of eligibility for higher meal reimbursement rates.

Eligibilities of Foster, Runaway, Homeless, and Migrant Children, and Children enrolled in Head Start: Our agency will receive the Free meal reimbursement rates for foster, runaway, homeless, and migrant children and children enrolled in Head Start who reside in your household, when you provide the respective documentation listed below. **The respective documentation is required for these children to be eligible for Free Meals: These children's eligibility for Free meals does not extend to other children in your household.**

- **Foster children:** Your completed HSIS with the 'Foster Child' box checked next to your foster children's names. When including them on your HSIS completed for your non-foster children, any income reported for your foster children must only be for their personal use. Your foster children will then be eligible at the "Free" meal rate. Your non-foster children's eligibilities will be based on the benefits or income information provided on your household's completed HSIS form.
- **Children Enrolled In Head Start:** Written certification of your child's Head Start enrollment eligibility period from the Head Start administering agency.
- **Runaway, Homeless, and Migrant Children:** Written certification of the child's status from an official of the appropriate Runaway and Homeless Youth Program, Migrant Education Program, or school official.

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this form. You are not required to provide this information, but if you do not, our agency cannot receive higher reimbursement rates for meals served to your children. You must include the last four digits of the social security number of the household member signing the form unless: the HSIS is only for your foster child(ren); you list a case number for receiving benefits from FoodShare WI, WI Works Cash Programs, or FDPIR; or when the household member signing the HSIS checks "None" for not having a SS#.

Sharing Eligibility Information: Children's eligibility information may be shared in accordance with disclosure protection requirements without prior notification, with education, health, and nutrition programs to assess their eligibility for benefits. The law allows us to share your children's eligibility information with programs such as Medicaid or BadgerCare for ensuring their access to free or low cost health insurance, **unless you tell us not to**. This information may only be used for determining eligibility for their programs; if your children are eligible, they may contact you to offer their enrollment options. Filling out this HSIS does not automatically enroll your children in these programs. **If you do not want your information to be shared with these programs, notify us in writing. This notification will not change whether your children's meals are eligible for meal reimbursement.** Your eligibility information provided on the HSIS may also be shared with auditors for program reviews and law enforcement officials for the purpose of investigating violations of program rules.

Refer to the USDA Non-Discrimination Statement and Complaint Filing Procedure (https://dpi.wi.gov/nutrition#discrimination).
This institution is an equal opportunity provider.

Signature of Agency Representative

WISCONSIN CACFP Child and Adult Care Food Program

CACFP ENROLLMENT FORM

Child Care Name:

Parent/Guardian Instructions:
This form can be used for up to three children per household. In the spaces below list the child's name, current age, the days and hours normally in care, and the meals normally received while in care. If the child is of school age report the hours in care both before and after school. Child and Adult Care Food Program (CACFP) regulations require that the enrollment form be updated annually and signed by the child's parent or guardian. **This form can be used for three years for the same child(ren), to meet the annual updating requirements.**

HOURS AND MEALS WHILE IN CARE

Child's Name:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓) Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday					☐	☐	☐	☐	☐	☐
	☐ Monday					☐	☐	☐	☐	☐	☐
	☐ Tuesday					☐	☐	☐	☐	☐	☐
Date of Birth:	☐ Wednesday					☐	☐	☐	☐	☐	☐
	☐ Thursday					☐	☐	☐	☐	☐	☐
	☐ Friday					☐	☐	☐	☐	☐	☐
	☐ Saturday					☐	☐	☐	☐	☐	☐

Additional Information (Year One):	Additional Information (Year Two):	Additional Information (Year Three):

HOURS AND MEALS WHILE IN CARE

Child's Name:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓) Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday					☐	☐	☐	☐	☐	☐
	☐ Monday					☐	☐	☐	☐	☐	☐
	☐ Tuesday					☐	☐	☐	☐	☐	☐
Date of Birth:	☐ Wednesday					☐	☐	☐	☐	☐	☐
	☐ Thursday					☐	☐	☐	☐	☐	☐
	☐ Friday					☐	☐	☐	☐	☐	☐
	☐ Saturday					☐	☐	☐	☐	☐	☐

Additional Information (Year One):	Additional Information (Year Two):	Additional Information (Year Three):

HOURS AND MEALS WHILE IN CARE

Child's Name:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓) Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday					☐	☐	☐	☐	☐	☐
	☐ Monday					☐	☐	☐	☐	☐	☐
	☐ Tuesday					☐	☐	☐	☐	☐	☐
Date of Birth:	☐ Wednesday					☐	☐	☐	☐	☐	☐
	☐ Thursday					☐	☐	☐	☐	☐	☐
	☐ Friday					☐	☐	☐	☐	☐	☐
	☐ Saturday					☐	☐	☐	☐	☐	☐

Additional Information (Year One):	Additional Information (Year Two):	Additional Information (Year Three):

PARENT/GUARDIAN SIGNATURE

Parent/Guardian Signature (Year One):	Date *Mo./Day/Yr.*	*Parent/Guardian Initials (Year Two):*	Date *Mo./Day/Yr.*	*Parent/Guardian Initials (Year Three):*	Date *Mo./Day/Yr.*

Group Child Care & Outside of School Hours Centers

FFY 2026, Rev. 6/25

HOUSEHOLD SIZE—INCOME STATEMENT

Child and Adult Care Food Program

An adult household member must complete this form (HSIS) and return it to the center. Complete one HSIS per household.
Refer to the accompanying *Household Letter* for instructions on completing this form.

First and Last Name(s) of Enrolled Child(ren):	Center

PART 1: BENEFITS

Do any household members currently participate in FoodShare WI, WI Works Programs, or FDPIR?
If yes, check the program and write the corresponding case number below; then go to Part 3. If no, skip to Part 2.

☐ **FoodShare Wisconsin (10-digit case number):**
DO NOT list a 16-digit Quest Card number or number that starts with 5077.

____

☐ **Wisconsin Works Programs (10-digit case number):**
DO NOT provide a WI Childcare Subsidy number. This is NOT a WI Works Program and does not qualify a child as free in CACFP.

____

☐ **FDPIR (9-digit case number):**

____

PART 2: HOUSEHOLD SIZE AND INCOME

If you did not complete PART 1, complete a, b, and c below; then go to PART 3.

a) **Household Members Information:** List full names of all members in first column, including yourself and all children.

b) **List all income** on the same line as the person who receives it.
- Record each income source only once.
- Check the box for how often each income source is received.

Household Member Names **Household Member:** anyone who is living with you and shares income and expenses, even if not related.	(Optional) Age	Check if Foster Child	Check if No Income	Gross wages, Net income (self-employed), Tips, Commission, Cash bonuses, Military pay & allowances, Work comp, Unemployment	Weekly	Every 2 Weeks	Twice per Month	Monthly	Annually	Retirement, Social Security, SSI, Disability, VA benefits, Child Support, Alimony	Weekly	Every 2 Weeks	Twice per Month	Monthly	Annually	Private pensions, Trusts, Annuities, Investments, Interest, Net rental income, Savings withdrawals, Any other income	Weekly	Every 2 Weeks	Twice per Month	Monthly	Annually
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐

c) Record total # of household members: _____

PART 3: SIGNATURE

An adult household member must sign and date this form
If PART 2 is completed, the adult signing the form **must list the last four digits of their SS#** OR check "None" if they do not have a SS#.

ETHNICITY AND RACE DATA COLLECTION – *Completion is optional*
This center is required by Federal law to ask the following two questions concerning ethnicity and race. Your answers are strictly for statistical reporting and will have no effect on determination of eligibility for benefits. **Please answer both questions.**

IS YOUR CHILD(REN) HISPANIC OR LATINO? ☐ Yes, Hispanic or Latino ☐ No, neither Hispanic nor Latino

SELECT ONE OR MORE OF THE FOLLOWING CATEGORIES THAT APPLY TO YOUR CHILD(REN):
☐ American Indian or Alaska Native ☐ Black or African American ☐ White ☐ Asian ☐ Native Hawaiian or Other Pacific Islander

I CERTIFY that all information on this form is true. I understand that this information is given in connection with the receipt of Federal funds and that CACFP officials may verify the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.

Signature of Adult Household Member	Signature Date *Mo./Day/Yr.*	Last 4 digits of SS# (or check "None" if you do not have a SS#)
		***-**-__ __ __ __ ☐ None

FOR CENTER USE ONLY – Complete all 3 sections

Section 1: Basis of Determining Eligibility *(A or B)*		Section 2: Eligibility Determination	Section 3: Determining Official's Initials/Approval Date Effective Month of Determination
A. *Household Size & Income* Total Household Size ________ *Total Income $________/________ ($ Amount) (Time Period)	B. *Benefits/Foster* ☐ FoodShare WI ☐ W-2 Programs ☐ FDPIR ☐ Foster Child(ren)	☐ Free ☐ Reduced ☐ Non-Needy	Initials/Date: ____________________ **Effective Month of Determination: ________________ Month/Year

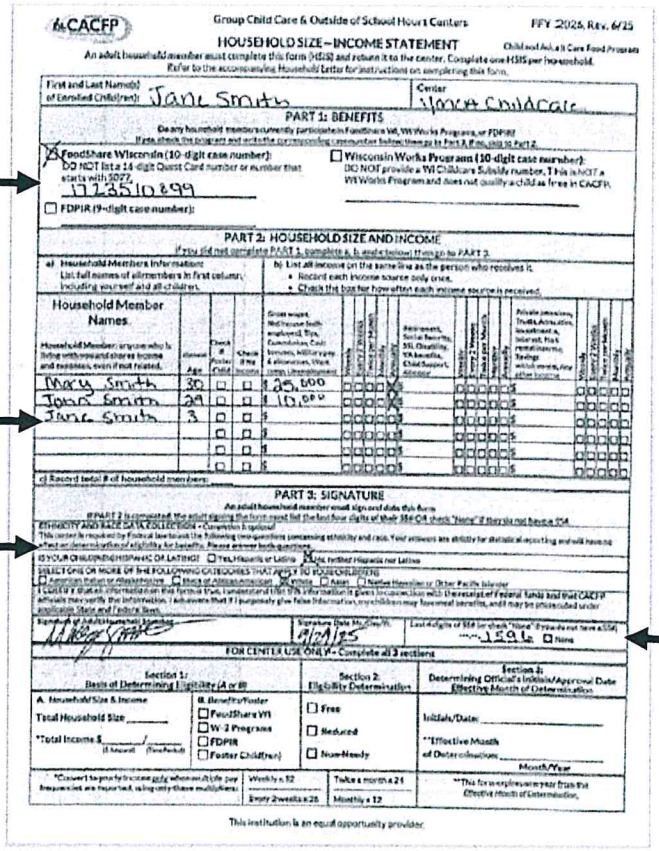
*Convert to yearly income <u>only</u> when multiple pay frequencies are reported, using only these multipliers:	Weekly x 52 Every 2 weeks x 26	Twice a month x 24 Monthly x 12	**This form expires one year from the *Effective Month of Determination.*

This institution is an equal opportunity provider.

If you are enrolled in FoodShare or Wisconsin Works Program, please indicate the 10-digit case number. This is NOT the 16-digit Quest card or WI Childcare Subsidy number.

Please list all family members, including your enrolled child

Please check the boxes in the Ethnicity and Data section.



Group Child Care & Outside of School Hours Centers — FFY 2025 Rev. 6/25

HOUSEHOLD SIZE – INCOME STATEMENT

Child and Adult Care Food Program

An adult household member must complete this form (HSIS) and return it to the center. Complete one HSIS per household.

Refer to the accompanying Household Letter for instructions on completing this form.

First and Last Name(s) of Enrolled Child(ren): Jane Smith

Center: Yours Childcare

PART 1: BENEFITS

Do any household members currently participate in FoodShare WI, WI Works Programs, or FDPIR?

If yes, check the programs and write the corresponding case number below, then go to Part 3. If no, go to Part 2.

☒ FoodShare Wisconsin (10-digit case number): DO NOT list a 16-digit Quest Card number or number that starts with 5077. 1223510899

☐ Wisconsin Works Program (10-digit case number): DO NOT provide a WI Childcare Subsidy number. This is NOT a WI Works Program and does not qualify a child as Free in CACFP.

☐ FDPIR (9-digit case number):

PART 2: HOUSEHOLD SIZE AND INCOME

If you did not complete PART 1, complete a, b, and c below, then go to PART 3.

a) Household Members Information: List full names of all members in first column, including yourself and all children.

b) List all income on the same line as the person who receives it.
- Record each income source only once.
- Check the box for how often each income source is received.

Household Member Names	Age	Check if Foster Child	Check if No Income	Gross wages, Net income from self-employed, Tips, Commission, Cash bonuses, Military pay & allowances, Work comp, Unemployment	Weekly	Every 2 weeks	Twice a month	Monthly	Annually	Retirement, Social Security, SSI, Disability, VA benefits, Child Support, Alimony	Weekly	Every 2 weeks	Twice a month	Monthly	Annually	Private pensions, Trusts, Annuities, Investment, Interest, Rent, Rental income, Royalties, Dividends, Estates, Annuities, Any other income	Weekly	Every 2 weeks	Twice a month	Monthly	Annually
Mary Smith	30	☐	☐	$ 35,000					X												
John Smith	29	☐	☐	$ 10,000					X												
Jane Smith	3	☐	☐	$																	
		☐	☐	$																	
		☐	☐	$																	
		☐	☐	$																	

c) Record total # of household members: 4

PART 3: SIGNATURE

An adult household member must sign and date this form.

If PART 2 is completed, the adult signing the form must list the last four digits of their SS# OR check "None" if they do not have one.

ETHNICITY AND RACE DATA COLLECTION - Completion is optional

This center is required by Federal law to ask the following two questions concerning ethnicity and race. Your answers are strictly for statistical reporting and will have no effect on determination of eligibility for benefits. Please answer both questions.

IS YOUR CHILD ENROLLED HISPANIC OR LATINO? ☐ Yes, Hispanic or Latino ☒ No, not Hispanic nor Latino

SELECT ONE OR MORE OF THE FOLLOWING CATEGORIES THAT APPLY TO YOUR CHILD (OR YOU):

☐ American Indian or Alaska Native ☐ Black or African American ☒ White ☐ Asian ☐ Native Hawaiian or Other Pacific Islander

I certify (declare) information on this form is true. I understand if I am making a false statement in connection with the receipt of Federal funds and that CACFP officials may verify the information. I acknowledge that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.

Signature of Adult Household Member: Mary Smith — Signature Date Mo./Day/Yr.: 9/9/25 — Last 4 digits of SSN (or check "None" if they do not have a SSN): ---1234 ☐ None

FOR CENTER USE ONLY - Complete all 3 sections

Section 1: Basis of Determining Eligibility (A or B)

A. Household Size & Income — Total Household Size _____ — *Total Income $ _____ / _____ (Amount) (Time Period)

B. Benefits/Foster — ☐ FoodShare WI ☐ W-2 Program ☐ FDPIR ☐ Foster Child(ren)

Section 2: Eligibility Determination — ☐ Free ☐ Reduced ☐ Non-Needy

Section 3: Determining Official's Initials/Approval Date/Effective Month of Determination — Initials/Date: _____ — **Effective Month of Determination: _____ Month/Year

*Convert to yearly income only when annual/daily pay frequencies are reported, using only these multipliers: Weekly x 52 | Twice a month x 24 | Every 2 weeks x 26 | Monthly x 12

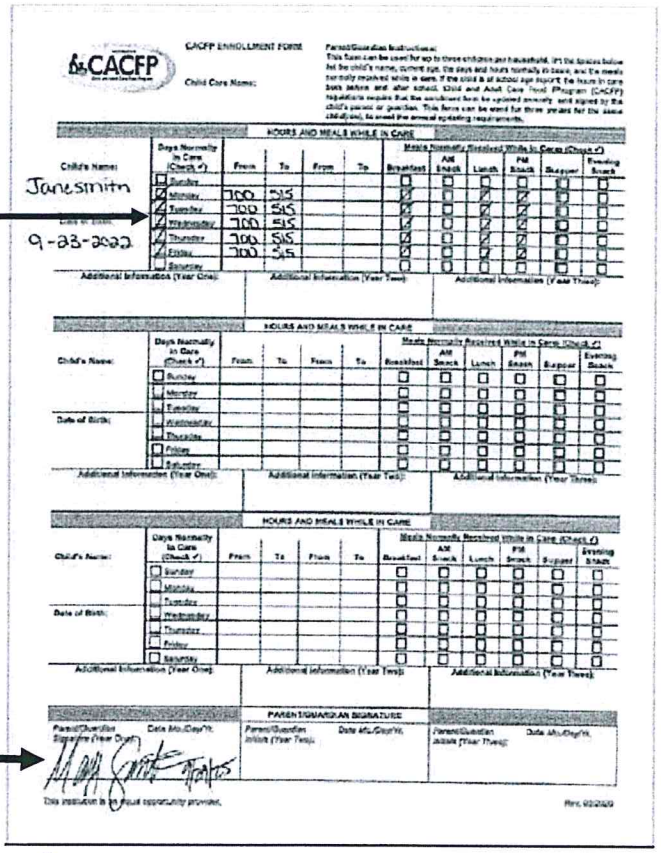
**This form expires one year from the Effective Month of Determination.

This institution is an equal opportunity provider.

Please sign, date, and include the last 4-digits of your SSN.

Please check the boxes for Breakfast, Lunch, and Snack. Please provide an estimated time that you child will arrive and leave childcare.

Please sign and date.



CACFP ENROLLMENT FORM

Child Care Name:

Parent/Guardian Instructions:

This form can be used for up to three children per household. Fill the spaces below for child's name, current age, the days and hours normally in care, and the meals normally received while in care. If the child is of school age (kgn/1), the hours in care both before and after school. Child and Adult Care Food Program (CACFP) regulations require that the enrollment form be updated annually and signed by the child's parent or guardian. This form can be used for three years for the same child(ren), to meet the annual updating requirements.

HOURS AND MEALS WHILE IN CARE

Child's Name: Jane Smith	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓): Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday										
	☒ Monday	700	515			☒	☐	☒	☐	☐	☐
	☒ Tuesday	700	515			☒	☐	☒	☐	☐	☐
Date of Birth: 9-23-2022	☒ Wednesday	700	515			☒	☐	☒	☐	☐	☐
	☒ Thursday	700	515			☒	☐	☒	☐	☐	☐
	☒ Friday	700	515			☒	☐	☒	☐	☐	☐
	☐ Saturday										

Additional Information (Year One): — Additional Information (Year Two): — Additional Information (Year Three):

HOURS AND MEALS WHILE IN CARE

Child's Name:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓): Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday										
	☐ Monday										
	☐ Tuesday										
Date of Birth:	☐ Wednesday										
	☐ Thursday										
	☐ Friday										
	☐ Saturday										

Additional Information (Year One): — Additional Information (Year Two): — Additional Information (Year Three):

HOURS AND MEALS WHILE IN CARE

Child's Name:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓): Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday										
	☐ Monday										
	☐ Tuesday										
Date of Birth:	☐ Wednesday										
	☐ Thursday										
	☐ Friday										
	☐ Saturday										

Additional Information (Year One): — Additional Information (Year Two): — Additional Information (Year Three):

PARENT/GUARDIAN SIGNATURE

Parent/Guardian Signature (Year One): Mary Smith — Date Mo./Day/Yr.: 9/9/25

Parent/Guardian Initials (Year Two): — Date Mo./Day/Yr.:

Parent/Guardian Initials (Year Three): — Date Mo./Day/Yr.:

This institution is an equal opportunity provider.

Rev. 03/2020

If you have any questions about filling out these forms, please reach out to Julie Treml at jtreml@spymca.org

Department of Health Services
Division of Public Health
F-44192 (03/2025)

State of Wisconsin
Wis. Stat. § 252.04

Child Care Immunization Record

Instructions: Complete and return to child care center. State law requires all children in child care centers to present evidence of immunization against certain diseases within **30 school days (6 calendar weeks) of admission to the child care center.** These requirements can be waived only if a properly signed health, religious, or personal conviction waiver is filed with the child care center. See "Waivers" below. If you have any questions about immunizations, or how to complete this form, please contact your child's child care provider or your local health department.

Step 1 **Personal data** **Please print**

Child's name (Last, first, middle initial)	Date of birth (Month/Day/Year)	Area code/phone number
Name of parent/guardian/legal custodian (Last, First, middle initial)	Address (Street, apartment number, city, state, ZIP)	

Step 2 **Immunization history**

List the **month, day and year** the child received each of the following immunizations. If you do not have an immunization record for this child, contact your doctor or local public health department to obtain the records.

Type of vaccine	First dose Month/Day/ Year	Second dose Month/Day/ Year	Third dose Month/Day/ Year	Fourth dose Month/Day/ Year	Fifth dose Month/Day/ Year
Diphtheria-Tetanus-Pertussis (Specify DTP, DTaP, or DT)					
Polio					
Hib (Haemophilus *Influenzae* Type B)					
Pneumococcal Conjugate Vaccine (PCV)					
Hepatitis B					
Measles-Mumps-Rubella (MMR)					
Varicella (Chickenpox)					

History of varicella/chickenpox
In accordance with DHS 144.03(2)(g), I attest that this child has a reliable history of varicella disease and is not required to receive Varicella vaccine.

_____
Signature – Physician/PA/APNP Date Signed

Step 3 **Requirements**

The following are the minimum **required** immunizations for the child's age/grade at entry. All children within the range must meet these requirements at child care entrance. Children who reach a new age/grade level while attending this child care must have their records updated with dates of additional required doses.

Age levels	Number of doses						
5 months through 15 months	2 DTP/DTaP/DT	2 Polio	2 Hib	2 PCV	2 Hep B		
16 months through 23 months	3 DTP/DTaP/DT	2 Polio	3 Hib[1]	3 PCV[2]	2 Hep B	1 MMR[3]	
2 years through 4 years	4 DTP/DTaP/DT	3 Polio	3 Hib[1]	3 PCV[2]	3 Hep B	1 MMR[3]	1 Varicella
At Kindergarten entrance	4 DTP/DTaP/DT[4]	4 Polio			3 Hep B	2 MMR[3]	2 Varicella

[1]If the child began the Hib series at 12-14 months of age, only two doses are required. If the child received one dose of Hib at 15 months of age or after, no additional doses are required. Minimum of one dose must be received after 12 months of age (Note: a dose four days or less before the first birthday is also acceptable).

[2]If the child began the PCV series at 12-23 months of age, only two doses are required. If the child received the first dose of PCV at 24 months of age or after, no additional doses are required.

[3]MMR vaccine must have been received on or after the first birthday (Note: a dose four days or less before the first birthday is also acceptable).

[4]Children entering kindergarten must have received one dose after the fourth birthday (either the third, fourth or fifth) to be compliant (Note: a dose 4 days or less before the fourth birthday is also acceptable).

Compliance data and waivers

Step 4

If the child meets all requirements (sign at step 5 and return this form to the child care center), or

If the child **does not** meet all requirements (check the appropriate box below, sign and return this form to child care center).

☐ Although the child has not received all required doses of vaccine for his or her age group, at least the first dose of each vaccine has been received. I, understand that it is my responsibility to obtain the remaining required doses of vaccines for this child **within one year** and to notify the child care center in writing as each dose is received.

Note: Failure to stay on schedule or report immunizations to the child care center may result in court action against the parents and a fine of $25.00 per day of violation.

☐ For health reasons this child should not receive the following immunizations _____(List in step 2 any immunizations already received)

_____
Physician's signature required

☐ For religious reasons this child should not be immunized. (List in step 2 any immunizations already received)

☐ For personal conviction reasons this child should not be immunized. (List in step 2 any immunizations already received):

Signature

Step 5

To the best of my knowledge, this form is complete and accurate.

_____ _____
Signature - Parent, guardian or legal custodian Date signed