Summer Vacation at the Y
2026 Registration

Participant Name _____ Birth Date _____

2026 Program Weeks	Summer Vacation at the Y (Ages 5-13) **5-days/week** $200 Y Member* $240 General Public June 29-July 3: $125 Y Member* $165 General Public
Week 1 June 5	No Care Offered
Week 2 June 8-12	❒ New Beginnings
Week 3 June 15-19	❒ Holiday Hits
Week 4 June 22-26	❒ Wonders of Wildlife
Week 5 June 29-July 3 (**No Camp July 2-3**) *See adjusted rate above*	❒ Fantastic 4th
Week 6 July 6-10	❒ Fossil Fun
Week 7 July 13-17	❒ Wild West
Week 8 July 20-24	❒ Green Planet
Week 9 July 27-31	❒ Voyage on the High Seas
Week 10 August 3-7	❒ Sports Spectacular
Week 11 Aug 10-14	❒ Super Hero Academy
Week 12 August 17-21	❒ Space Cadets
Week 13 August 24-August 28	❒ Friendly Farewells

Fully complete both sides of the Summer Vacation at the Y Registration form and submit with $30 (per week) deposit. If the requested program is full, your deposit will be returned and you will be placed on a waiting list. Incomplete registrations will not be processed.

A one-time, non-refundable $25 Camp Registration fee is also required. This fee only needs to be paid once, regardless of the number of weeks your camper is registered.

Your child's completed health history profile and immunization information MUST be submitted with this registration form. CACFP paperwork must be completed for all participants. The registration process will not begin until all completed forms are received. Parents are responsible for any changes to the profile including emergency contact and authorized pick up information.

*Participant must be part of a Stevens Point YMCA Household or Single Parent Household membership to get Y Member rate.

Balance is due at least (2) two weeks prior to each camp week. An unpaid balance may result in forfeiture of your child's registration. All balances will be auto drafted from the account used to pay for deposits. Invoices will not be mailed.

You will be charged a $20 service fee for any returned payments.

Approximately one week prior to each camp, you will receive an email with general camp information, arrival and departure times, and a list of things to bring.

We will return all fees except your Registration Fee ($25) and Deposit ($30) if written cancellation is made two weeks prior to each session. After two weeks, refunds will not be available and parents will be held responsible for full balance.

Initials: _____

❒ $25 Summer Camp Registration Fee
❒ $30 Deposit (per week) or payment in full

❒ Check Enclosed ❒ Please Charge My: ❒ Visa ❒ MasterCard ❒ Discover ❒ American Express Amount: $ _____

*Card #: _____ Exp. Date: _____

Signature: _____ Total Amount Paid Today: $ _____

The card number listed above will be used for all payments at the time they are due. If a check was provided for deposits, information from check will be used for all payments at the time they are due.

Send payments and registration paperwork to Stevens Point Area YMCA 1000 Division St. Stevens Point, WI 54481

Summer Vacation at the Y
2026 Registration

Participant Name _____ Birth Date _____ Age _____ Gender _____

Address _____

School _____ Grade Next Year _____

Are there any medical, custodial, physical, behavioral conditions or special needs that we should be aware of now?

_____

_____

_____

_____

Parent Name _____ Primary# _____ Secondary # _____

Parent Name _____ Primary# _____ Secondary # _____

PARENT/GUARDIAN CONSENT AND WAIVER & RELEASE OF LIABILITY

_____ **Initial Section #1: REASONABLE ACCOMMODATIONS CLAUSE:** Children with special needs or challenges will be accepted provided that reasonable accommodations can be made for their participation in the program and/or the child's participation does not require an inordinate amount of staff time that would not allow for the safety and welfare of the other children in the program. I understand that if my child requires one-on-one attention, whether due to special needs or behavior, my child may be removed from the program without refund.

_____ **Initial Section #2: MEDICAL RELEASE:** In the event I cannot be reached, I give consent for YMCA staff to act on my behalf in granting permission for my child to receive emergency treatment. I will be responsible for the payment of all medical services rendered.

_____ **Initial Section #3: RELEASE FROM LIABILITY:** I understand that all reasonable safety precautions are taken by the YMCA in the operation of its facility, equipment, and programs. However, participants and parents of children must recognize and accept that there are inherent risks when choosing to participate in day camp or any YMCA program; risks that could cause sickness, injury or death. I agree that my child's participation in the YMCA programs shall be undertaken at his/her sole risk, and that the YMCA and Camp Glacier Hollow, its directors, employees, volunteers, and agents shall not be liable for any claims, injuries, damages, losses, diseases, wrongful death, actions or causes of action whatsoever, to my child or his/her property, arising out of or connected to participation in Day Camp including but not limited to transportation services, camping, canoeing/kayaking, hiking, swimming, biking, rock climbing, fishing, horseback riding/grooming, and other camp activities. I agree to hold harmless and indemnify the YMCA and Camp Glacier Hollow, its directors, employees, volunteers, and agents from any and all liabilities and claims resulting from participation in this program.

_____ **Initial Section #4: PHOTOGRAPHIC/MEDIA RELEASE:** I give my permission for my child to appear in media coverage approved by the YMCA and for the YMCA to use photographs and video of my child for promotional purposes and social media.

_____ **Initial Section #5: FIELD TRIP & TRANSPORTATION PERMISSION:** I give permission for my child to participate in walking, bus and YMCA Van field trips. I give permission for my child to be transported for field trips or any regularly scheduled vehicle transportation.

_____ **Initial Section #6: SUNSCREEN:** I give permission for my child to use sunscreen I provide, and for my child to receive application assistance as needed.

_____ **Initial Section #7: PARENT HANDBOOK:** I have had an opportunity to review the parent handbook and policies of this child care center/day camp and a summary of the WI Rules for Licensing Child Care Centers. I have read the information and agree to abide by the policies and procedures therein.

_____ **Initial Section #8: PETS:** I have been informed of pets in the center and their degree of contact with my child. I will be informed by the YMCA if pets are added prior to the pet's addition to the center.

_____ **Initial Section #9: PARTICIPANT ENROLLMENT ACCEPTANCE:** I hereby apply for a reservation for my child as a program participant. I agree to pay the total camp fee on or before the payment due date. Failure to pay by the due date may forfeit my application and deposit. Furthermore, if my child must leave the program due to illness, injury, or inappropriate behavior, a refund may not be available. Children must be picked up from camp by 5:30PM. I understand that an overtime fee of $1 per minute will be charged after 5:30PM, minimum $5 charge. YMCA membership must be valid at the time of registration and maintained through the program dates to receive member rates.

_____ **Initial Section #10: ACCURATE/COMPLETE INFORMATION:** I hereby state that the information is accurate and complete. I understand that it is my responsibility to provide any changes/updates regarding emergency and health information to the YMCA. I further understand that failure to provide accurate, complete, and updated information may jeopardize my child's registration and/or participation in YMCA programs.

I have carefully read and initialed each of the above parent/guardian consent sections. I fully understand that by signing this form I have given my consent for my child on all sections contained within.

_____ _____ _____

Participant Name – Please Print **Parent/Guardian Signature** **Date**

Stevens Point Area YMCA

School Age/Day Camp – Health History and Care Form

FULLY COMPLETE ALL SECTIONS of this REQUIRED Health and Care Form and return to:
Stevens Point Area YMCA, Child Development Office, 1000 Division Street, Stevens Point, WI 54481 (715) 342-2999

First Day of Attendance: _____

Participant Name _____ Birth Date _____ Age _____ ☐ M ☐ F

Street Address _____
Street City State Zip

Home Phone _____ School _____ Grade_____ Height _____ Weight_____

Parent/Guardian Name _____	**Parent/Guardian Name** _____
Home Address _____	Home Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Place of Employment and Phone # _____	Place of Employment and Phone # _____
_____	_____
Cell Ph._____ Home Ph. _____	Cell Ph._____ Home Ph. _____
Cell Service Provider (for ER txt) _____	Cell Service Provider (for ER txt) _____
Email Where Reachable While Child is in Care:	Email Where Reachable While Child is in Care:
_____	_____

Please Indicate any Custody Issues _____

Emergency Contacts (other than Parent/Guardian) and Persons Authorized to Pick Up Child.

Emergency Contact Name _____	**Emergency Contact Name** _____
Relationship to Child _____	Relationship to Child _____
Place of Employment and Phone # _____	Place of Employment and Phone # _____
_____	_____
Cell Ph._____ Home Ph. _____	Cell Ph._____ Home Ph. _____
Cell Service Provider (for ER txt) _____	Cell Service Provider (for ER txt) _____
Email Where Reachable While Child is in Care:	Email Where Reachable While Child is in Care:
_____	_____

Participant Physician _____ Phone _____
Dr. Name/Facility Office Address

Participant Dentist _____ Phone _____
Dr. Name/Facility Office Address

Insurance Information: Is Participant covered by family medical/hospital insurance? ☐ YES ☐ NO

Carrier or Plan Name _____ Member ID # _____ Group # _____

Carrier Address & Phone # _____

Name of Insured _____ Relationship to Participant _____

Emergency Treatment Authorization: In the event I cannot be reached in an emergency, I authorize the YMCA staff to transport to and/or secure from any licensed hospital, physician and/or medical personnel any emergency care or treatment deemed necessary for my child. I agree that I will be responsible for the payment of any and all medical services rendered.

Signature of Parent/Guardian _____ **Date** _____

OVER

Participant Name _____ Birth Date _____ Age _____ ☐ M ☐ F

HEALTH CONDITIONS: (Check any that apply to the participant and explain below, include severity.)

- ☐ Sleepwalking
- ☐ Bed-wetting
- ☐ Athlete's Foot
- ☐ Warts
- ☐ Eating Disorder
- ☐ Diarrhea/Constipation
- ☐ Abnormal Menstruation
- ☐ Homesickness
- ☐ Doesn't Swim (describe)
- ☐ Nightmares
- ☐ Exercise Induced Difficulties
- ☐ Frequent Ear Infections
- ☐ Heart Defect/Disease
- ☐ High Blood Pressure
- ☐ Diabetes
- ☐ Frequent Headaches
- ☐ Indigestion
- ☐ Sinus Trouble
- ☐ Frequent Nose Bleeds
- ☐ Bleeding Clotting Disorder
- ☐ Fainting/Dizziness
- ☐ Emotional/Behavior Disorder
- ☐ Skin Problems
- ☐ Joint/Bone Problems
- ☐ Head/Neck/Back Injuries
- ☐ Epilepsy/Convulsions/Seizures
- ☐ Visual Impairment/Glasses...
- ☐ Hearing Impairment/Aids...
- ☐ Speech Impairment
- ☐ Learning Disability
- ☐ ADD or ADHD
- ☐ Cognitive Disability
- ☐ Chronic Illness/Condition
- ☐ Cerebral Palsy/Motor
- ☐ Picky Eater
- ☐ Vegetarian
- ☐ Allergies
- ☐ Asthma
- ☐ Other _____
- ☐ Other _____
- ☐ Does participant have a School IEP? If yes please provide a copy.

Give details including triggers, signs/symptoms, care procedures and when to call parent and/or 911 for any conditions checked above: _____

_____

_____

Identify any YMCA staff that you have given specialized instructions/training to: _____

ALLERGIES Describe reaction/symptoms, management instructions and when to call parent or 911.

Medications (list)

_____ _____

_____ _____

Foods (list)

_____ _____

_____ _____

Insects, Animals, Plants...

_____ _____

_____ _____

MEDICATIONS (Please name and describe reason for taking.)

	Medication Name	Dosage (tabs & mg)	Times Taken	Reason for Taking
1.				
2.				
3.				
4.				

Will participant medication need to be taken during this program? ☐ Yes ☐ No ☐ Maybe *If yes or maybe a* Authorization to Administer Medication form must be completed. All Medications are required to be in original containers and be clearly labeled.

List and describe any other participant Health Conditions/Disorders/Impairments/Diseases/Illnesses/Major Surgeries/ Special Needs and indicate if there are any Restrictions: _____

_____

_____

*** A copy of participant's immunization records or provided form must be attached.**

I hereby state that the information I have provided is accurate and complete. I understand that it is my responsibility to provide any changes/updates regarding emergency and health information to the YMCA. I further understand that failure to provide accurate, complete, and updated information may jeopardize my child's participation in this program.

_____ _____ _____

Participant Name - Please Print | Signature of Parent/Guardian | Date

Review dates: _____ _____ _____ _____ _____

Department of Health Services
Division of Public Health
F-44192 (03/2025)

State of Wisconsin
Wis. Stat. § 252.04

Child Care Immunization Record

Instructions: Complete and return to child care center. State law requires all children in child care centers to present evidence of immunization against certain diseases within **30 school days (6 calendar weeks) of admission to the child care center.** These requirements can be waived only if a properly signed health, religious, or personal conviction waiver is filed with the child care center. See "Waivers" below. If you have any questions about immunizations, or how to complete this form, please contact your child's child care provider or your local health department.

Step 1 **Personal data** **Please print**

Child's name (Last, first, middle initial)	Date of birth (Month/Day/Year)	Area code/phone number
Name of parent/guardian/legal custodian (Last, First, middle initial)	Address (Street, apartment number, city, state, ZIP)	

Step 2 **Immunization history**

List the **month, day and year** the child received each of the following immunizations. If you do not have an immunization record for this child, contact your doctor or local public health department to obtain the records.

Type of vaccine	First dose Month/Day/ Year	Second dose Month/Day/ Year	Third dose Month/Day/ Year	Fourth dose Month/Day/ Year	Fifth dose Month/Day/ Year
Diphtheria-Tetanus-Pertussis (Specify DTP, DTaP, or DT)					
Polio					
Hib (Haemophilus *Influenzae* Type B)					
Pneumococcal Conjugate Vaccine (PCV)					
Hepatitis B					
Measles-Mumps-Rubella (MMR)					
Varicella (Chickenpox)					

History of varicella/chickenpox
In accordance with DHS 144.03(2)(g), I attest that this child has a reliable history of varicella disease and is not required to receive Varicella vaccine.

_____
Signature – Physician/PA/APNP Date Signed

Step 3 **Requirements**

The following are the minimum **required** immunizations for the child's age/grade at entry. All children within the range must meet these requirements at child care entrance. Children who reach a new age/grade level while attending this child care must have their records updated with dates of additional required doses.

Age levels	Number of doses						
5 months through 15 months	2 DTP/DTaP/DT	2 Polio	2 Hib	2 PCV	2 Hep B		
16 months through 23 months	3 DTP/DTaP/DT	2 Polio	3 Hib[1]	3 PCV[2]	2 Hep B	1 MMR[3]	
2 years through 4 years	4 DTP/DTaP/DT	3 Polio	3 Hib[1]	3 PCV[2]	3 Hep B	1 MMR[3]	1 Varicella
At Kindergarten entrance	4 DTP/DTaP/DT[4]	4 Polio			3 Hep B	2 MMR[3]	2 Varicella

[1]If the child began the Hib series at 12-14 months of age, only two doses are required. If the child received one dose of Hib at 15 months of age or after, no additional doses are required. Minimum of one dose must be received after 12 months of age (Note: a dose four days or less before the first birthday is also acceptable).

[2]If the child began the PCV series at 12-23 months of age, only two doses are required. If the child received the first dose of PCV at 24 months of age or after, no additional doses are required.

[3]MMR vaccine must have been received on or after the first birthday (Note: a dose four days or less before the first birthday is also acceptable).

[4]Children entering kindergarten must have received one dose after the fourth birthday (either the third, fourth or fifth) to be compliant (Note: a dose 4 days or less before the fourth birthday is also acceptable).

Compliance data and waivers

Step 4

If the child meets all requirements (sign at step 5 and return this form to the child care center), or

If the child **does not** meet all requirements (check the appropriate box below, sign and return this form to child care center).

☐ Although the child has not received all required doses of vaccine for his or her age group, at least the first dose of each vaccine has been received. I, understand that it is my responsibility to obtain the remaining required doses of vaccines for this child **within one year** and to notify the child care center in writing as each dose is received.

Note: Failure to stay on schedule or report immunizations to the child care center may result in court action against the parents and a fine of $25.00 per day of violation.

☐ For health reasons this child should not receive the following immunizations _____(List in step 2 any immunizations already received)

_____
Physician's signature required

☐ For religious reasons this child should not be immunized. (List in step 2 any immunizations already received)

☐ For personal conviction reasons this child should not be immunized. (List in step 2 any immunizations already received):

Signature

Step 5

To the best of my knowledge, this form is complete and accurate.

_____ _____

Signature - Parent, guardian or legal custodian Date signed

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
HOUSEHOLD LETTER (Non-Pricing Programs)

For Group Child Care & Outside of School Hours Centers
FFY 2026, Rev. 6/25

Dear Parent or Guardian:

Stevens Point Area YMCA is enrolled in the CACFP, a USDA program which
(Name of Agency)
provides federal assistance dollars to eligible child care centers for serving more nutritious meals. The amount of money our agency receives from this program is based on the income levels of our families. **In order to continue providing a quality meal service without additional charge, we request every family of our enrolled children to complete new a Household Size-Income Statement form (HSIS) each year. Please complete and return the attached HSIS form to our office. This information will be kept strictly confidential in our files.** Only one completed HSIS is required for all children in your household. Once we have properly approved your HSIS as eligible, our agency will receive the higher *("Free" or "Reduced-price")* meal reimbursement rates for your enrolled children, for 12 months from the *Effective Month of Determination* regardless of any change in your household size and/or income or termination from Benefits Programs.

- You are not required to complete this HSIS if no one in your household receives benefits from FoodShare (Supplemental Nutrition Assistance Program (SNAP)), FDPIR (Food Distribution Program on Indian Reservations), Wisconsin Works Programs and your household income is higher than the amount shown for your household size within the table below. In this case, however, we would appreciate you returning the HSIS to us with "N/A" written on it along with your signature and date.

Determining Eligibility based on Participation in Benefits Programs → *Complete Part 1 and Part 3 of HSIS form*

Our agency receives the Free meal reimbursement rate for children in households receiving benefits from FoodShare WI, FDPIR, or Wisconsin Works (W-2) Programs. W-2 Programs is Wisconsin's Temporary Assistance for Needy Families (TANF) program. It provides employment preparation services, case management, and cash assistance to eligible families with the following programs: Trial Employment Match Program (TEMP), Community Service Jobs (CSJ), Case Management, W-2 Transitions (W-2T), Custodial Parent of an Infant (CMC), and At-Risk Pregnancy (ARP). **W-2 Programs IS NOT the WI Child Care Subsidy Program.**

You must include the following information on the HSIS (a-c) for eligibility based on receiving benefits from FoodShare, FDPIR, W-2 Works Programs:

(a) The names of your enrolled children;
(b) Checked box for the benefit your household receives and its case number; &
(c) The signature of an adult member in the household & signature date

- DO NOT list case numbers for:
- Medicaid, SSI, OR Wisconsin Child Care Subsidy program AND
- DO NOT list 16-digit Quest Card number *(starts with 5077)* for FoodShare

Determining Eligibility by Household Size and Income → *Complete Part 2 and Part 3 of HSIS form*

Household-Size Income Scale (Effective July 1, 2025 to June 30, 2026)

Household Size	Annual Income Level (at or below)
1	$ 28,953
2	$ 39,128
3	$ 49,303
4	$ 59,478
5	$ 69,653
6	$ 79,828
7	$ 90,003
8	$ 100,178
For each additional Household Member, add:	+$ 10,175

If your household earns a total income that is less than or equal to the income levels listed within this table, we will receive higher meal reimbursement rates *("Free" or "Reduced-price" meal rate)* for your children. **For determining eligibility based on your household size and income, you must include the following information on the HSIS (a-e):**

(a) Full names of all household members who share income and expenses, including children, parents, and non-related persons;
(b) Income received by each household member identified by source of income and its pay frequency;
(c) Total number of household members;
(d) The signature of an adult member of the household and signature date; and
(e) The last four digits of the social security number of the adult household member signing the HSIS or an indication he/she does not have a social security number.

- Disclosure of United States citizenship or immigration status is not required and is not a condition of eligibility for higher meal reimbursement rates.

Eligibilities of Foster, Runaway, Homeless, and Migrant Children, and Children enrolled in Head Start: Our agency will receive the Free meal reimbursement rates for foster, runaway, homeless, and migrant children and children enrolled in Head Start who reside in your household, when you provide the respective documentation listed below. **The respective documentation is required for these children to be eligible for Free Meals: These children's eligibility for Free meals does not extend to other children in your household.**

- **Foster children:** Your completed HSIS with the 'Foster Child' box checked next to your foster children's names. When including them on your HSIS completed for your non-foster children, any income reported for your foster children must only be for their personal use. Your foster children will then be eligible at the "Free" meal rate. Your non-foster children's eligibilities will be based on the benefits or income information provided on your household's completed HSIS form.
- **Children Enrolled In Head Start:** Written certification of your child's Head Start enrollment eligibility period from the Head Start administering agency.
- **Runaway, Homeless, and Migrant Children:** Written certification of the child's status from an official of the appropriate Runaway and Homeless Youth Program, Migrant Education Program, or school official.

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this form. You are not required to provide this information, but if you do not, our agency cannot receive higher reimbursement rates for meals served to your children. You must include the last four digits of the social security number of the household member signing the form unless: the HSIS is only for your foster child(ren); you list a case number for receiving benefits from FoodShare WI, WI Works Cash Programs, or FDPIR; or when the household member signing the HSIS checks "None" for not having a SS#.

Sharing Eligibility Information: Children's eligibility information may be shared in accordance with disclosure protection requirements without prior notification, with education, health, and nutrition programs to assess their eligibility for benefits. The law allows us to share your children's eligibility information with programs such as Medicaid or BadgerCare for ensuring their access to free or low cost health insurance, **unless you tell us not to.** This information may only be used for determining eligibility for their programs; if your children are eligible, they may contact you to offer their enrollment options. Filling out this HSIS does not automatically enroll your children in these programs. **If you do not want your information to be shared with these programs, notify us in writing. This notification will not change whether your children's meals are eligible for meal reimbursement.** Your eligibility information provided on the HSIS may also be shared with auditors for program reviews and law enforcement officials for the purpose of investigating violations of program rules.

Refer to the USDA Non-Discrimination Statement and Complaint Filing Procedure (https://dpi.wi.gov/nutrition#discrimination).
This institution is an equal opportunity provider.

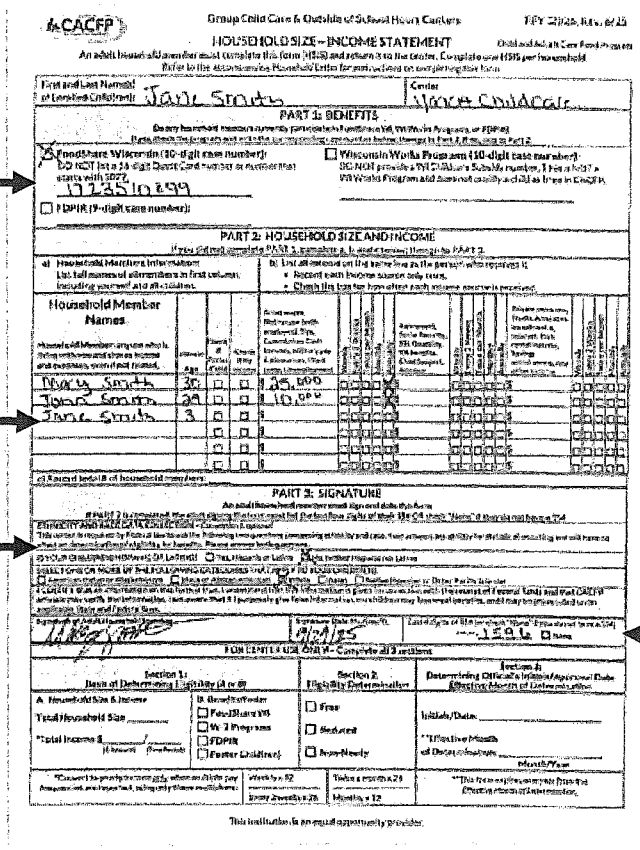
Signature of Agency Representative

If you are enrolled in FoodShare or Wisconsin Works Program, please indicate the 10-digit case number. This is NOT the 16-digit Quest card or WI Childcare Subsidy number.

Please list all family members, including your enrolled child

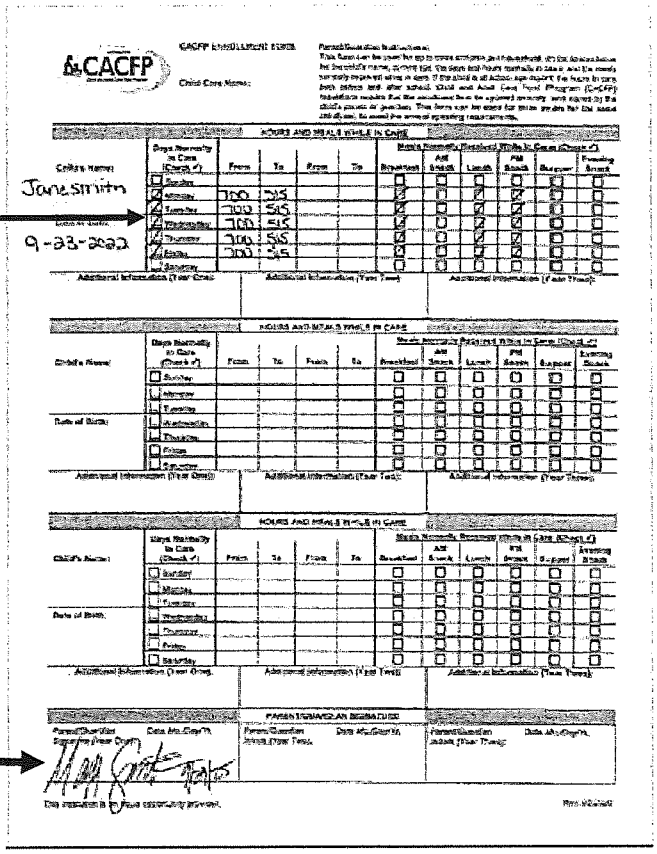
Please check the boxes in the Ethnicity and Data section.

Please sign, date, and include the last 4-digits of your SSN.



Please check the boxes for Breakfast, Lunch, and Snack. Please provide an estimated time that you child will arrive and leave childcare.

Please sign and date.



If you have any questions about filling out these forms, please reach out to Julie Treml at jtreml@spymca.org

WISCONSIN CACFP Child and Adult Care Food Program

CACFP ENROLLMENT FORM

Child Care Name:

Parent/Guardian Instructions:
This form can be used for up to three children per household. In the spaces below list the child's name, current age, the days and hours normally in care, and the meals normally received while in care. If the child is of school age report the hours in care both before and after school. Child and Adult Care Food Program (CACFP) regulations require that the enrollment form be updated annually and signed by the child's parent or guardian. **This form can be used for three years for the same child(ren), to meet the annual updating requirements.**

HOURS AND MEALS WHILE IN CARE

Child's Name: / Date of Birth:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓) Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday					☐	☐	☐	☐	☐	☐
	☐ Monday					☐	☐	☐	☐	☐	☐
	☐ Tuesday					☐	☐	☐	☐	☐	☐
	☐ Wednesday					☐	☐	☐	☐	☐	☐
	☐ Thursday					☐	☐	☐	☐	☐	☐
	☐ Friday					☐	☐	☐	☐	☐	☐
	☐ Saturday					☐	☐	☐	☐	☐	☐

Additional Information (Year One):

Additional Information (Year Two):

Additional Information (Year Three):

HOURS AND MEALS WHILE IN CARE

Child's Name: / Date of Birth:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓) Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday					☐	☐	☐	☐	☐	☐
	☐ Monday					☐	☐	☐	☐	☐	☐
	☐ Tuesday					☐	☐	☐	☐	☐	☐
	☐ Wednesday					☐	☐	☐	☐	☐	☐
	☐ Thursday					☐	☐	☐	☐	☐	☐
	☐ Friday					☐	☐	☐	☐	☐	☐
	☐ Saturday					☐	☐	☐	☐	☐	☐

Additional Information (Year One):

Additional Information (Year Two):

Additional Information (Year Three):

HOURS AND MEALS WHILE IN CARE

Child's Name: / Date of Birth:	Days Normally in Care (Check ✓)	From	To	From	To	Meals Normally Received While in Care (Check ✓) Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
	☐ Sunday					☐	☐	☐	☐	☐	☐
	☐ Monday					☐	☐	☐	☐	☐	☐
	☐ Tuesday					☐	☐	☐	☐	☐	☐
	☐ Wednesday					☐	☐	☐	☐	☐	☐
	☐ Thursday					☐	☐	☐	☐	☐	☐
	☐ Friday					☐	☐	☐	☐	☐	☐
	☐ Saturday					☐	☐	☐	☐	☐	☐

Additional Information (Year One):

Additional Information (Year Two):

Additional Information (Year Three):

PARENT/GUARDIAN SIGNATURE

Parent/Guardian Signature (Year One): Date *Mo./Day/Yr.*	*Parent/Guardian Initials (Year Two):* Date *Mo./Day/Yr.*	*Parent/Guardian Initials (Year Three):* Date *Mo./Day/Yr.*

HOUSEHOLD SIZE—INCOME STATEMENT

Child and Adult Care Food Program

An adult household member must complete this form (HSIS) and return it to the center. Complete one HSIS per household.
Refer to the accompanying *Household Letter* for instructions on completing this form.

First and Last Name(s) of Enrolled Child(ren):	Center

PART 1: BENEFITS

Do any household members currently participate in FoodShare WI, WI Works Programs, or FDPIR?
If yes, check the program and write the corresponding case number below; then go to Part 3. If no, skip to Part 2.

☐ **FoodShare Wisconsin (10-digit case number):** DO NOT list a 16-digit Quest Card number or number that starts with 5077.
____

☐ **Wisconsin Works Programs (10-digit case number):** DO NOT provide a WI Childcare Subsidy number. This is NOT a WI Works Program and does not qualify a child as free in CACFP.
____

☐ **FDPIR (9-digit case number):**
____

PART 2: HOUSEHOLD SIZE AND INCOME

If you did not complete PART 1, complete a, b, and c below; then go to PART 3.

a) Household Members Information: List full names of all members in first column, including yourself and all children.

b) List all income on the same line as the person who receives it.
- Record each income source only once.
- Check the box for how often each income source is received.

Household Member Names Household Member: anyone who is living with you and shares income and expenses, even if not related.	(Optional) Age	Check if Foster Child	Check if No Income	Gross wages, Net Income (self-employed), Tips, Commission, Cash bonuses, Military pay & allowances, Work comp, Unemployment	Weekly	Every 2 Weeks	Twice per Month	Monthly	Annually	Retirement, Social Security, SSI, Disability, VA benefits, Child Support, Alimony	Weekly	Every 2 Weeks	Twice per Month	Monthly	Annually	Private pensions, Trusts, Annuities, Investments, Interest, Net rental income, Savings withdrawals, Any other income	Weekly	Every 2 Weeks	Twice per Month	Monthly	Annually
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐
		☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐	$	☐	☐	☐	☐	☐

c) Record total # of household members: _____

PART 3: SIGNATURE

An adult household member must sign and date this form
If PART 2 is completed, the adult signing the form **must list the last four digits of their SS#** OR check "None" if they do not have a SS#.

ETHNICITY AND RACE DATA COLLECTION – *Completion is optional*
This center is required by Federal law to ask the following two questions concerning ethnicity and race. Your answers are strictly for statistical reporting and will have no effect on determination of eligibility for benefits. **Please answer both questions.**

IS YOUR CHILD(REN) HISPANIC OR LATINO? ☐ Yes, Hispanic or Latino ☐ No, neither Hispanic nor Latino

SELECT ONE OR MORE OF THE FOLLOWING CATEGORIES THAT APPLY TO YOUR CHILD(REN):
☐ American Indian or Alaska Native ☐ Black or African American ☐ White ☐ Asian ☐ Native Hawaiian or Other Pacific Islander

I CERTIFY that all information on this form is true. I understand that this information is given in connection with the receipt of Federal funds and that CACFP officials may verify the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.

Signature of Adult Household Member	Signature Date *Mo./Day/Yr.*	Last 4 digits of SS# (or check "None" if you do not have a SS#)
		***-**-__ __ __ __ ☐ None

FOR CENTER USE ONLY – Complete all 3 sections

Section 1: Basis of Determining Eligibility (*A or B*)		Section 2: Eligibility Determination	Section 3: Determining Official's Initials/Approval Date Effective Month of Determination
A. *Household Size & Income* Total Household Size ________ *Total Income $\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_ ($ Amount) (Time Period)	B. *Benefits/Foster* ☐ FoodShare WI ☐ W-2 Programs ☐ FDPIR ☐ Foster Child(ren)	☐ Free ☐ Reduced ☐ Non-Needy	Initials/Date: ________________ **Effective Month of Determination: ________________ Month/Year

*Convert to yearly income only when multiple pay frequencies are reported, using only these multipliers:	Weekly x 52 Every 2 weeks x 26	Twice a month x 24 Monthly x 12	**This form expires one year from the *Effective Month of Determination.*

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Only complete if receiving Wisconsin Shares

dcf.wisconsin.gov

Provider / Parent Written Payment Agreement

Instructions: The provider must retain a copy of each current written payment agreement at the location where child care is provided.

The provider must retain a copy of an expired written payment agreement for 3 years after the agreement is terminated and the child no longer attends. The expired agreement may be kept at a location where it can be made available to the Department of Children and Families within 24 hours.

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

This Agreement is Between

Business / Provider Name	Provider Number / Location Number
YMCA Summer Vacation at the Y	1000559711 /

Provider Address	Provider Phone Number
1000 Division St Stevens Point WI 54481	715-342-2999

Parent Name (Last, First, MI)

Second Parent Name (Last, First, MI)

For the Care of (if more than 3 children complete on separate sheet)

Example:

Child Name	Date of Birth	Child Care Price	Payment Schedule
Jones, Sally, A.	*10/04/2015*	*$150.00 per week*	*Weekly, on or before Friday*

A. Child Name (Last, First, MI) — Date of Birth (mm/dd/yyyy)

Child Care Price (choose one)	Payment Schedule (choose one)
☐ $ per month	☐ Monthly, on or before (Date of Month)
☒ $ per week	☒ Weekly, on or before Monday (Day of Week)
☐ $ other (specify)	☐ Other (specify)

B. Child Name (Last, First, MI) — Date of Birth (mm/dd/yyyy)

Child Care Price (choose one)	Payment Schedule (choose one)
☐ $ per month	☐ Monthly, on or before (Date of Month)
☒ $ per week	☒ Weekly, on or before Monday (Day of Week)
☐ $ other (specify)	☐ Other (specify)

C. Child Name (Last, First, MI) — Date of Birth (mm/dd/yyyy)

Child Care Price (choose one)	Payment Schedule (choose one)
☐ $ per month	☐ Monthly, on or before (Date of Month)
☒ $ per week	☒ Weekly, on or before Monday (Day of Week)
☐ $ other (specify)	☐ Other (specify)

This payment does not include extra charges that may be incurred for items including field trips/special events, as agreed upon in advance. Parents are responsible for paying the difference between the subsidy amount and the cost of care.

Parent and Provider Agreed Upon Start Date

Provider's Days and Hours of Operation (as of date)
Summer Vacation at the Y is held at the YMCA: 6:30 AM to 5:30 PM

Provider's Policy for Deposits or Holding a Slot
Registration Fee: $25 due at time of registration
Summer Vacation at the Y: $30 deposit per week due at time of registration.

Provider's Anticipated Closure Dates and Policy for Payment during Closures
Summer Vacation at the Y will not operate on July 2 and July 3.

Provider's Policy, and Payment Expectations, for Expected Child Absences
Note: Expected absences are those reported in advance by the parent, including vacations or appointments
All cancellations and schedule changes must be received in writing at least 2 weeks prior to the change. Summer Vacation at the Y may be cancelled 2 weeks in advance but we must be able to fill the spot to receive a refund. If less than 2 weeks notice is given and the child's spot can be filled, refund will be given. All cancellations are subject to a $5 cancellation fee.

Providers' Policy, and Payment Expectations, for Unexpected Child Absences
Note: Unexpected absences are those not reported in advance, including sick days or no-shows
There will be no refunds for days a child is scheduled for and does not attend due to illness or a change in plans. Refunds are not given for absences from Summer Vacation at the Y.

Provider's Payment Dispute Policy
If a parent/guardian wishes to appeal a decision, they may contact the CEO.

Provider's Reasons and Procedures for Termination/Expulsion of a Child(ren)
A parent may be asked to withdraw their child when; it is evident the child cannot adjust to the program's environment, a child's behavior becomes emotionally or physically detrimental to the other children enrolled, parent fails to complete and submit required forms, a parent fails to pay the fees, a parent failes to observe the program's refulations including, but not limited to, departure rules or excessive unreported absences. Center termination must be approved by the Licensed Child Care Senior Director or CEO and will include Summer Vacation at the Y. All events leading up to termination shall be documented by staff and/or School Age Coordinator.

Parent's Procedures for Termination/Disenrollment of a Child(ren)
All cancellations and schedule changes must be received in writing at least 2 weeks prior to the change. All refunds are subject to a $5 cancellation fee.

Discounts or Scholarships Available to Parents/Children (such as sibling discount, etc.)
The Stevens Point Area YMCA maintains the policy that no child shall be denied membership or participation due to financial hardship. All families requesting financial assistance to pay program fees shall complete an application form and meet with the Child Development Office to review the family's situation.

Discounts or Scholarships Parents/Children Received and Amount of Discount
Y scholarship after Shares is applied.

Provider Fees
Weekly Rate: Y Household/Single Parent Household Member Rate: $200, General Public: $240
July 4th Weekly Rate: Y Household/Single Parent Household Member Rate: $125, General Public: $165

Miscellaneous
Examples Include: Child's Anticipated Daily Schedule, Drop-Off and Pick-Up Times, Other Policies

ATTESTATION
By signing this agreement, providers and parents agree to abide by the agreement and written policies of the provider. The provider may amend the policies by giving the parents a copy of the new or changed policy.

Provider Contact Name

Provider Contact **SIGNATURE**	Date Signed (mm/dd/yyyy)

Parent Name

Parent **SIGNATURE**	Date Signed (mm/dd/yyyy)