



STEVENS POINT AREA YMCA INTERNAL POSITION APPLICATION FORM

Employee Name: _____

Employee Telephone: _____ E-Mail: _____

Current Position(s): _____

Position Applying For: _____

Position Schedule (Indicate days and hours): _____

- If schedule conflicts with current positions schedule, indicate your plan to remove conflict:

Explain why you are interested in the specific position you are applying for:

Explain what makes you feel you are qualified for the specific position you are applying for:

Your original Employment Application and resume will be provided for review by the hiring Supervisor. If you feel those materials are outdated, you may complete and attach current materials. Your employee file will also be available for review by the hiring Supervisor.

In order to be considered, this application form must be signed by your current Supervisor(s). Supervisor signature is not required for positions which are currently "sub only." The purpose of the Supervisor signature is acknowledgement of employee's interest in the position and to initiate discussion of impact on current position. The signature does not constitute a reference. After obtaining the signatures, give the form to HR.

Employee Signature: _____ Date ____/____/20____

Supervisor Signature(s): _____ Date ____/____/20____

_____ Date ____/____/20____