



JOIN OUR TEAM!

DEPARTMENT/POSITION:

School Age Child Care Director

NUMBER OF OPENINGS: 1**HIRING STATUS:**

Immediate

POSITION RESPONSIBILITIES

Under the guidance of the CEO, this position is responsible for the organization, delivery, and quality of the school-age care programs. This includes planning, developing, evaluating, modifying, expanding and supervising all programs and services offered by the School Age Department. This is accomplished in accordance with the YMCA Mission and general operational policies and procedures of the Stevens Point Area YMCA. This position works independently under general direction and is expected to determine how to accomplish tasks.

**PRIMARY QUALIFICATIONS**

- Position requires meeting the qualifications for Program Director under DCF 251 Licensing Rules for Group Child Care Centers (School-Age Care).
- At least 2 years' experience working directly with children in a licensed child care setting, and a thorough knowledge of age developmental patterns, needs, and developmentally appropriate practices is required.
- Excellent organizational and time-management skills.
- Excellent written and oral communication skills.
- CPR/AED/First Aid certification within 60 days of employment.
- Experience developing and managing staff and volunteer schedules.

SCHEDULE

Full-time, exempt position, 40+ hours/week

SALARY AND BENEFITS

\$38,000-\$42,000 depending on experience and qualifications. Also includes:

- Fully paid YMCA Family Membership – including discounts on program fees, certification, and on-site childcare rates
- Ongoing training
- Life, Medical, Dental, Disability Insurance
- Retirement contribution
- Flexible-Spending Account
- Generous Paid Time-Off

HOW TO APPLY

A fully completed Stevens Point Area YMCA Employment Application is required, along with a cover letter and resume. Applications are available at the Member Services desk or online at www.spymca.org, JOBS tab.

INQUIRIES

Contact Mandy Reeves, Human Resources Director, at mreeves@spymca.org or 715-952-9362.